



Work for an organization that believes that teachers are HEROES.

Pay Based on Education and Experience

- High School Diploma - \$15.50 per hour starting pay
- Associates Degree - \$16.50 per hour starting pay
- Bachelor's Degree - \$18.50 per hour starting pay

This is an excellent full-time career opportunity, working Monday through Friday.

We offer very competitive benefits

- **Sign on Bonus of \$150 after 90 days.**
- Paid time off
- Medical, Dental and Vision benefits
- Employer paid life insurance
- Employer paid short term and long term disability insurance
- 401(k) retirement plan with employer match
- Employees are also eligible for discounted onsite childcare
- Meals during work hours are provided at no charge.
- Paid Training
- Financial support for CDA or ECE Education
- Potential for annual merit pay raise

St. Luke's Community House Preschool in West Nashville is seeking an enthusiastic, energetic and motivated Child Development Teacher to join our dedicated staff. This is a unique opportunity to make a significant impact in the community and assist us in our efforts to change and improve the lives of our local families. This role reports to the Child Development Director and is responsible for providing a safe, healthy, learning environment to children ages 6 weeks to 5 years.

Diversity, Equity, and Inclusion are core values of St. Luke's Community House. We believe that the work environment is enhanced when diverse groups of people with diverse ideas come together. Applicants whose work incorporates an inclusive perspective and a demonstrated commitment to issues of diversity and equity are particularly encouraged to apply.

If you want to learn a little bit more about St. Luke's, you can visit our website at www.stlch.org

Position Responsibilities

- Responsible for maintaining best practices as outlined by St. Luke's Child Development Center and NAEYC.
- Follows all policies and procedures outlined in St. Luke's Employee Handbook and Job Description.
- Supports the program's philosophy-regarding how children learn through play, positive discipline, making students, families, and co-workers feel safe and loved.

Implementation of the Curriculum

- Is proficient in the curriculum and the use of Conscious Discipline for children as appropriate.
- Is responsible for completion, submission, and execution of weekly lesson plans with any necessary assistance from the Instructional Coach, Supervisor, or Child Development Director. Assures children's goals are addressed in lesson plans.
- Maintains personal file information on assigned groups of children. Responsible that all necessary notes and documentation are made for each child's progress.

Communication

- Develops and maintains positive partnerships with fellow staff, supervisors, and parents.
- Arrives to program with a positive attitude.
- Presents concerns and/or negative information with tact and handles communication with empathy and courtesy with families and staff.
- Communicates directly, respectfully, and consistently with parents/families and staff.
- Communicates with parents and teachers about developmental milestones, early learning standards, curriculum, and our social-emotional learning philosophy.
- Attends all scheduled training, staff meetings, in-service and parent meetings, as directed.

Licensing Requirements

- Responsible for being knowledgeable and following DHS childcare guidelines.

- Contributes to annual evaluation of their assigned classroom by maintaining classroom environment and materials in accordance with DHS regulation and NAEYC accreditation.
- Obtains the minimum number of training hours as required by DHS and/or the Child Development Director.

Classroom Management

- Is present in the classroom ready to work at the assigned start time of the shift
- Works with assigned group of children or youth on individual developmental milestone and goals.
- Shares the day-to-day responsibilities of the classroom with other co-workers.
- Provides list of supplies as needed to Child Development Director, Supervisor.
- Maintains a neat and clutter free environment.
- Performs all emergency drills in accordance with St. Luke's policies and procedures.
- Maintains first aid kit as specified by DHS.
- Greets, encourages, and supervises volunteers in attendance of the preschool program and ensures that they follow guidelines established by St. Luke's.

Minimum Requirements

Education and Experience

- Bachelor's Degree preferred.
- CDA or CDA in progress preferred.
- Experience in a licensed, quality childcare, accredited preferred.
- Personnel supervision skills

Skill Competencies

- Good organizational and communication skills
- Commitment to customer service
- Remains calm in tense situations; maintains a level head and communicates effectively

Physical Requirements

- While performing the duties of this job, the employee will be required to communicate with peers/general public.
- Job performance will require the ability to move throughout the building as well as sit or remain stationary for extended periods of time.
- While performing the duties of this job, the employee may be required to talk or hear, sit, stand, walk, reach, climb or balance, stoop, kneel, crouch or crawl, taste or smell.
- Ability to move 40 pounds.

Other Requirements

The candidate must be able to pass a drug test, have a clear background check and meet the Department of Human Services Requirements for the State of Tennessee.

Send a message to jobs@stlch.org to setup a tour and view our center. We look forward to speaking with you about this opportunity.

St. Luke's Community House is an equal opportunity employer.